

Personal Data Sheet/Security Permissions

Dear Resident,

The following information is required to be kept by the Board of Administration. This information will be kept under lock and key and not disclosed to any persons other than those permitted as indicated below. Please include the completed form in the purchase/lease packet. If a renewal, please update the complete form.

Asterisks (*) - Required Information

General Information

*Name: _____

*CV Address: _____

*City/State/Zip: _____

*Telephone: _____ Fax _____ *Cell _____

*E-mail: _____

*E-mail2: _____

Comments: _____

*2nd Address: _____

*City/State/Zip: _____

*Telephone: _____ Fax _____ Other _____

Emergency Information

* Notify/Relationship: _____

* Address: _____

* City/State/Zip: _____

* Telephone: _____ Work _____ Other _____

Notify/Relationship: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Work _____ Other _____

Medical (Optional)

Physician: _____ Phone: _____

Address: _____

City/State/Zip: _____

Insurance/HMO: _____ Policy #: _____

Medic Alert #: _____ Blood Type: _____

SECURITY PREFERENCES

Section 718.111 (12)(c.) Of the Florida State condo law now states that information and records not accessible to unit owners have been expanded to include 1) personal records of association employees; 2) owners e-mail addresses, telephone numbers, emergency contact information, and addresses other than those required to fulfill the associations notice requirements. (The unit owner can, however, give written permission to the board to provide information under number 2) if desired.) The law does provide that owners names, unique designation, mailing address and property address are still accessible information without the requirement for permission; 3) electronic security measures used by the Association to safeguard data, including passwords; and 4) software and operating systems used by the Association to allow for the manipulation of data are not accessible to owners.

*Security Questions (**REQUIRED**)

*Yes No

*Do you give permission to provide any of your telephone numbers to anyone?		
*Do you give permission to provide any of your e-mail addresses to anyone? (If no, see exclusions below)		
*Do you give permission to provide any of your addresses to anyone?		
*Do you give permission to provide any other information to anyone?		
*Specify:		
*Exclusions – List any individuals who are excluded from the permissions given above:		
* I authorize the board to use my email to send me notices and other board related information.		
(Additional comments):		

*Automobile

*Insurance Co: _____ Policy #: _____
*Agent: _____ Phone: _____
*Driver's License #: _____ Exp. Date _____
*Plate # _____ Exp. Date _____
*Make: _____ *Year: _____
*Model: _____ # Doors: _____
VIN Number: _____ *Color: _____

Homeowners Insurance (Owners or Occupant's Personal Property Insurance Info)

*Insurance Co: _____ Policy #: _____
*Agent: _____ Phone: _____
*Type of Insurance _____
Exp. _____
*Coverage Amount: _____ Date _____
* Please send a copy of the insurance declarations page back with this form.